

### New Student Enrollment Policy

Applications are accepted year-round and, if a family's application is accepted, new students are enrolled when space is available. Arrows uses a wait pool method of selection explained below (students are not admitted on a "first come-first served" basis). Enrollment decisions and notifications for the upcoming school year will be made by May 1<sup>st</sup>. If space continues to be available after that date, applications will be evaluated as space is available.

#### Why is it called a wait pool and not a wait list?

At Arrows Academy, it is called a wait pool because students are not ranked. When a space becomes available, the enrollment committee considers many factors such as gender balance, family match, existing family connections to the program, prior history with Arrows, and other factors when selecting an applicant from the wait pool.

# What is the likelihood that my child will be taken out of the wait pool and accepted at Arrow Academy?

The enrollment committee will be able to consider children in the wait pool for potential openings as soon as an opening occurs. It is common for us to experience some movement as we prepare for a new school year. It is less common for us to have openings once the school year begins.

# How will I be notified, and how much time will I be given if my child is in the wait pool and then offered a space?

Typically, a space is offered via telephone or email. The admission committee allows 24 hours to accept or decline a space. Registration fees are due within 7 days of acceptance or the space will be offered to the next eligible applicant.

# What if I'm offered a space and I want to take it but I've signed a contract and paid a deposit at another program?

You will need to review the terms of the contract that you signed and contact the admissions office at the other school to find out more about your obligations. We typically do not hold a space in our program for a family beyond the 24 hours described above.

#### How long does my child remain in the wait pool?

Your child remains active in the wait pool until you notify the enrollment office that you no longer want your child in the wait pool, or through December of the current school year. Arrows generally does not enroll mid-year students after December.

#### Do I have to re-apply if my child is not accepted from the wait pool?

Yes. If you are still interested in pursuing a space for your child the following year, you should contact the office in March to indicate your interest for the upcoming year. You will not need to fill out a new application, but you do need to notify the office of your continued interest in joining the program.